

## Privacy Policy

We are delighted that you are interested in our company and our products and would like you to feel that your personal data is safely protected when visiting our website. The protection of your privacy is very important to us. Please find below detailed information about how your data is treated.

### **The collection, processing and use of personal data**

You can visit our website without providing any details as to your person. We only store access data without any reference to your person such as e.g. the pages which you visit on our website, the date and duration of your visit or the website from which you visit us. This information is analyzed solely for technical purposes in connection with the administration of our website and in order to improve our offering and does not allow us to make any inferences about your person.

Personal data such as, for example, your name, your address, telephone number or e-mail address are only collected if you advise us of them voluntarily, e.g. by completing contact forms, in connection with a registration or to carry out a contract. We use the information provided by you without your separate approval only in order to meet your wishes and satisfy your enquiries, i.e. usually to answer your query or to process a contract that may have been concluded with you. Only if you have given us your prior consent or if - to the extent statute so provides - you have not filed any objection will we additionally use said information in order to be able to inform you about our products and services and, as the case may be, to ask you about our products and services.

Your personal data will not be passed on, sold or otherwise transmitted to third parties unless this is necessary in order to answer your query or to process a contract concluded with you or unless you have consented to it being passed on.

### **The use of cookies**

So-called "cookies" can be used on our website in order to make visiting our website attractive and so as to allow certain functions to be used. These are small text files that are deposited in the memory of your internet browser. Cookies do not cause any damage on your computer and do not contain any viruses. The cookies we use are deleted from your hard disk at the end of the browser sitting. You can deactivate the use of cookies at any time via your browser's settings.

## **Changes**

If we wish to use your personal data in a manner that deviates from the intended use notified at the time the data was collected we shall inform you of said change in advance. We shall try to contact you about this via the last e-mail address known to us. You can then decide whether you agree to the changed intended use. In the event of any changes to our privacy policy, which do not affect the data already stored on our database, we shall draw your attention to said changes via a particularly emphasized notice on our website.

## **Right to Information**

Under the statutory provisions on data protection you have the right to be informed free of charge about your personal data stored on our database and, as the case may be, a right to have said data corrected, blocked or deleted.

## **Person to contact regarding data protection**

If you have any questions regarding the collection, processing or use of your personal data, information, the correction, blocking or deletion of data and revoking consents that have been given please write to the following address by e-mail, fax or letter:

NEOPERL GmbH  
Klosterrunsstraße 9-11  
DE-79379 Müllheim  
Tel +49 (0) 7631 188-169  
Fax +49 (0) 7631 188-7169  
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